



UNITED STATES MARINE CORPS
MARINE CORPS LOGISTICS BASES
ALBANY, GEORGIA 31704-5000

BO 4700.4
831
16 Oct 96

BASE ORDER 4700.4

From: Commander
To: Distribution List

Subj: CONFIGURATION OF MASTER WORK SCHEDULE (MWS) ASSETS SCHEDULED
FOR ORGANIC DEPOT REPAIR

Ref: (a) BO 4200.15
(b) MCO P4790.3A

1. Purpose. To establish policy and guidance concerning procedures to be utilized for configuration of MWS assets scheduled for organic depot repair. References (a) and (b) relate.
2. Background. A Process Action Team was chartered by the Principal Director, Integrated Logistics Support Directorate (ILSD) in conjunction with the Deputy Commander for Logistics Operations to establish procedures to be utilized for configuration of MWS assets.
3. Action
 - a. ILSD (Code 831) is responsible for:
 - (1) Providing Depot Level Maintenance Program (DLMP) requirements to Maintenance Directorate.
 - (2) Budgeting, funding, and scheduling with Maintenance Directorate for the writing and publication of Rebuild Standards and/or Inspect, Repair Only as Necessary (IROAN) standards to support DLMP requirements.
 - (3) Coordinating the development of the Statement Of Work (SOW) with Commodity Branches as required. Publish the latest version of the SOW on the bulletin board for each Directorate's use.
 - (4) Negotiate fixed bids with Maintenance Directorate and Maintenance Centers, Albany and Barstow, to include configuration control by identifying the applicable Work Standards (i.e., IROAN, Rebuild Standard, Depot Maintenance Work Requirement (DMWR), and/or SOW. All SOW's will be reviewed annually by the Commodity Branches to ensure all required modifications are incorporated prior to negotiating fixed bid prices with Maintenance Centers, Albany and Barstow. Any modifications identified to be completed after the

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fixed price bids are signed will require a renegotiation of fixed price bid.

(5) Provide funding document (NAVCOMPT 2275) to Maintenance Directorate identifying the applicable work standards (i.e., IROAN, Rebuild Standard, DMWR, and/or SOW). These work standards will be cited in paragraph 14 of the NAVCOMPT 2275.

b. ILSD (Code 850) will produce/maintain the SL-1-2 and Modification Instructions (MI's). An MI is produced only when the Weapon System Manager states it is fully supportable.

c. Maintenance Directorate is responsible for:

(1) Identifying to ILSD annually the scheduled DLMP requirements that do not have a DMWR, Rebuild, or IROAN Standard.

(2) Determining if the MWS line is cost reimbursable or fixed price bid.

(3) Negotiating all fixed price bids with Maintenance Centers, Albany and Barstow and ILSD. The fixed bid quotation sheet will reference applicable work standards.

(4) Providing funding document/NAVCOMPT 2275 to Maintenance Centers, Albany and Barstow after receiving from ILSD.

(5) Verifying that applicable work standards are annotated on the funding documents/NAVCOMPT 2275. SOW will take precedence over applicable work standards.

d. Maintenance Centers, Albany and Barstow are responsible for:

(1) Repairing the equipment as required by paragraph 14 of NAVCOMPT 2275.

(2) Annotating the Applicable Modification Listing provided by Fleet Support Division (FSD) as applicable with: (1) Applied/Complete, (2) Not Applied, (3) Not addressed in SOW, (4) Modification Kits/Parts Not Available, (5) Previously Applied, (6) Using Unit Responsibility, (7) Not Verifiable (Internal Component), or (8) Waived by ILSD.

(3) Returning the equipment, the annotated Applicable Modification Listing, and the Item Completion/Materiel Release documentation to FSD.

e. Storage and Distribution Directorate, (Codes 870/B870) are responsible for:

(1) Preparing work request and providing the Applicable Modification Listing that reflects current modifications/actions required.

(2) Applying appropriate condition code upon return of equipment from Maintenance Centers, Albany and Barstow.

(3) Placing annotated Applicable Modification Listing in the equipment record jacket and provide one copy to ILSD (Code 831).

(4) Issuing assets as directed by ILSD.

4. Applicability

- a. This Order is not applicable to the Blount Island Command.
- b. This Order is applicable to MCLB Barstow.

J. P. Heine

J. P. HEINE
Deputy Commander
for Logistics Operations

DISTRIBUTION: D
MCLB Barstow (2)